

## Small and Medium Enterprise (SME) Declaration Form

### IDENTIFICATION OF THE APPLICANT ENTREPRISE

<b>Name or Business Name</b>	
<b>Address (of registered office)</b>	
<b>Registration / VAT Number</b>	

The [European Commission definition](#) states that “the category of micro, small and medium enterprises (SMEs) is made up of enterprises which employ fewer than 250 persons and which have an annual turnover not exceeding EUR 50 million, and/or annual balance sheet total not exceeding EUR 43 million. Within the SME category, a small enterprise is defined as an enterprise which employs fewer than 50 persons and whose annual turnover and/or balance sheet total does not exceed EUR 10 million and a micro enterprise is defined as an enterprise which employs fewer than 10 persons and whose annual turnover and/or annual balance sheet total does not exceed EUR 2 million”.

### Data<sup>1</sup> used to determine the type of company

Calculated according to Article 6 of the Annex to the Commission Recommendation 2003/361/EC on the SME definition.

Autonomous Enterprise <sup>2</sup>	Headcount (AWU)	Reference period	Annual turnover (million €)
YES <input type="checkbox"/> NO <input type="checkbox"/>			

I declare on my honour the accuracy of this declaration and, I hereby, certify that **[name of enterprise]** fulfils the criteria as stipulated in the [European Commission definition](#).

### Signature

Name and position of the signatory, being authorised to the represent the enterprise

Place and date

<sup>1</sup> Data are those relating to the latest approved accounting period and calculated on an annual basis. They are considered from the date of closure of the accounts. The amount selected for the turnover is calculated excluding value added tax (VAT). In the case of newly established enterprises whose accounts have not yet been approved, the data to apply is to be derived from a bona fide estimate made over the financial year.

<sup>2</sup> An “autonomous enterprise” is any enterprise which is not owned as to 25% or more by one enterprise or jointly by enterprises linked to one another. For more details and specific cases, refer to the European Commission Recommendation (2003/361/EC)

